



WHERE THE ROGUE RIVER RUNS

CITY OF GRANTS PASS
COUNCIL AGENDA
July 20, 2015
11:45 a.m. City Council Workshop and
Special Council Meeting
Council Chambers - 101 N.W. "A" Street

MAYOR: Darin Fowler

CITY COUNCIL MEMBERS:

Ward 1	Ward 2	Ward 3	Ward 4
Northwest Area	Northeast Area	Southeast Area	Southwest Area
Dan DeYoung Roy Lindsay	Lily Morgan Rick Riker	Ken Hannum Dennis Roler	Mark Gatlin Jim Goodwin

1. COUNCIL WORKSHOP:

- a. Parking code – employee definition
- b. Agenda review
- c. 9th Street traffic calming
- d. Second quarter Work Plan update

2. ADJOURN THE COUNCIL WORKSHOP AND CONVENE THE SPECIAL COUNCIL MEETING:

- a. Resolution approving alcohol use in Reinhart Volunteer Park. **Pgs. 1-6**
- b. Motion allowing construction at night on Redwood Avenue. **Pg. 7**

ACCOMMODATION OF PHYSICAL IMPAIRMENTS: *In order to accommodate person with physical impairments, please notify the City Recorder's Office of any special physical or language accommodations at least 48 business hours prior to the meeting. To request these arrangements, please contact Karen Frerk, City Recorder at (541) 450.6000.*

Item: Resolution approving alcohol use in Reinhart Volunteer Park.

Date: July 20, 2015

SUBJECT AND SUMMARY:

This resolution would allow alcohol use in our City parks.

RELATIONSHIP TO COUNCIL GOALS:

While not directly supporting a specific goal, the action is consistent with the Council's goals for **TOURISM AND CULTURAL OPPORTUNITIES** by stimulating park use opportunities.

CALL TO ACTION SCHEDULE:

The event is July 25, 2015. Call to action schedule: July 20, 2015.

BACKGROUND:

An application has been received for a wedding on July 25, 2015 (Exhibit 'A'). The event will use an OLCC licensed server and has defined the areas of alcohol consumption and has agreed to the conditions and criteria for alcohol use in the park.

COST IMPLICATIONS:

None.

ALTERNATIVES:

An alternative would be to deny the permit or add additional use conditions.

RECOMMENDED ACTION:

It is recommended the Council approve an alcohol permit for the Rose wedding at the River Vista Grounds and River House in Reinhart Volunteer Park.

POTENTIAL MOTION:

I move to approve the resolution approving the alcohol use permit in Reinhart Volunteer Park.

ITEM: 2.a. RESOLUTION APPROVING ALCOHOL USE IN REINHART VOLUNTEER PARK.

Alcohol Permit Application Form

As set forth in Ordinance No. 5533 (1/20/11) and Section 6.46.045 of the City Municipal Code, alcohol consumption may be allowed by permit only in Riverside Park and within the Reinhart Volunteer Park at River Vista, the River House and Harry & David Shelter.

Applicant Contact

Suzy Rose
(Print Name)

(Preferred Telephone Number)

Grants Pass, OR 97526
(Address)

(Additional Contact Number)

Event Information and Mandatory Criteria

Event date: 7-25-15 Number of people anticipated to attend: 100

Describe the event to be held for which you would like to provide alcohol:

Wedding Reception

Insurance Company Name State Farm Mutual American Ins. Co Policy Number 000000000

OLCC Servers Name Terry Procknow Server Permit Number see attached permit
(The Insurance and OLCC information must be provided prior to City Council approval.)

Indicate the area(s) for which this application and any subsequent permit will apply:

☐ Riverside Park ☒ River Vista ☒ River House ☒ Harry & David Shelter

Is the event ☒ private, or ☐ open to the general public?

Please respond to the following criteria in the spaces provided. Attach an additional sheet of paper if necessary. The City Council will approve or deny this application based on your responses.

1. Identify the public benefit to be gained by allowing alcohol and identifying how the proceeds of the event, if any, will be used. NOTE: If you wish to sell alcohol at your event, you must obtain a temporary sales license/permit from the Oregon Liquor Control Commission.

n/a

2. Identify the proposed confined alcohol serving and consumption area and methods of boundary control.

The server will confine the area and serve one at a time.

3. Define event security to be provided to avoid consumption outside defined boundaries, consumption by intoxicated guests, and consumption by minors.

Private party where we know the attendees and we'll limit the amount served.

Permit Fees

Damage and cleaning deposits are based upon attendance and type of event. In order to qualify as a private party event, the general public must not be invited and no flyers or advertisements may have been made.

Private Party (up to 50 people)	\$50.00 and \$100.00 refundable deposit
Private Party (51-250 people)	\$100.00 and \$200.00 refundable deposit
Private Party (more than 250 guests)	\$250.00 per day and \$400.00 refundable deposit
Public Event	\$250.00 per day and \$400.00 refundable deposit

Service Permit Application
OLCC Permits, PO Box 22297, Milwaukie OR 97269-2297

Please read the instruction page before filling out this form. You and an authorized person (i.e., owner/manager of a licensed premises, authorized temporary employment agency, ASE instructor, OLCC employee) must sign this application. The authorized person must make sure the form with the correct (non-refundable) fee is mailed to the OLCC before you sell or serve alcohol. The Commission will return your application if it is incomplete. Send check or money order only, NO CASH!

*Note: If the Commission has denied a previous application for failure to complete the ASE course, you may not work on this temporary permit until you pass the course. If the Commission has denied or cancelled a prior service permit or application for any other reason, you may not work on this temporary until your permit is granted.

Replacement Card \$5

Your permit was lost or stolen or your name has changed.
You do not need an authorized signature for this request.

New/Renewal Permit \$23

Includes: Your permit expired or will expire within 6 months.
You must have an authorized signature for this request.

Name Suzu Benee Rose
Middle Last

Social Security # _____ Date of Birth _____
Month Day Year

Mailing Address _____

City, State, Zip Grants Pass, OR 97526 Phone _____

Identification # & State of issue _____ Email _____
(Driver license, DMV ID card, passport)

Male _____ Female ☒ Height _____" Weight _____ lbs

Yes _____ No ☒ Have you been convicted of a felony within the past 10 years? List conviction(s), date(s), city, state, county. Attach a separate sheet of paper if needed.

Yes _____ No ☒ Have you been convicted of or had a diversion for DUII (Driving Under the Influence of Intoxicants) within the past 10 years? List conviction(s), date(s), city, state, county. Attach a separate sheet of paper if needed.

Applicant Signature

I understand that my application may be refused or my service permit revoked if my answers on this application are not true and complete (ORS 471.380; ORS 471.385). Providing a false statement to the OLCC is a misdemeanor crime subject to penalties imposed by the court. I also understand that I must pass an ASE course within **45 days** or this application will be denied (ORS 471.542).

Applicant Signature Suzie Rose Date 6/30/15

AUTHORIZED SIGNATURE

I have verified the age and identity of this applicant and am authorized under ORS 471.375 to sign below. I understand that I must immediately transmit this application with the correct fee to the OLCC.

Name of Business OLCC Work phone 503

Business Address 27 Center Lake Ave NE Medford, OR 97504

Signature [Signature] Date 7/8/15

Check one: ☒ Licensee/Manager ☐ Authorized Temporary Agency ☐ Provider/Instructor ☒ OLCC Employee

LOACK 1/1/11
7-9-15
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City of Grants Pass River Vista Permit and Conditions

CONTACT NAME Suzzy Rose CELL PHONE _____

River Vista Grounds: Date 7-25-15 Start Time _____ End Time _____

Pergola & Chairs: Amount 100 Setup Time _____ Wedding Time n/a End Time 9:30

River House: Check-in Date 7-25-15 Check-in Time 2pm

Check-out Date 7-26-15 Check-out Time 11am

House Code: 1-2-3-4

Estimated Attendance: 100

Harry & David: ☒ Yes ☐ No

Electric Power: ☒ Yes ☐ No

Sea foam blue

Alcohol Allowed: ☒ Yes ☐ No

Council Action Yes ☐ No ☐

Approval Date _____ OLCC Servers Name Suzzy Rose

OLCC Permit Number _____

Insurance Company Name Markel American Policy Number _____
INS. Co.

Amplified Sound Allowed Yes ☐ No ☐ (4 hour maximum time period)

Location Harry & David

Start Time 5:30 End Time 9:30

Office Staff Signature: A. Rodgers

Print Name A. Rodgers

Date _____

OFFICE USE ONLY

Google Calendar: ☒

Reservation Card: ☐

Concierge Watch Notified: ☐

Property Management: ☐

Form Faxed to Parks: ☐

Form Mailed To Client: ☐

If Alcohol is approved:

Grants Pass Public Safety Notified? ☐

**MARKEL AMERICAN INSURANCE COMPANY**

P.O. Box 906, Pewaukee, Wisconsin 53072-0906

(800) 236-2862 www.markelamerican.com**Special Event Liability Insurance Policy Declarations Page**

Policy Number:	Date of Issue: 06/30/2015	Event Date: 07/25/2015
Policy Period:	07/25/2015	
Named Insured:	SUZY ROSE	
Mailing Address:		
Honoree(s):	KATHERINE LEWIS BRIAN LEWIS	
Insured Event:	Private Party	
Policy Premium: Surcharges and Taxes	\$175 \$0.00	
Multi Policy Discount Total:	Not Applicable \$175.00	
Event Location 1: Hosting Facility Insured Extension: <input checked="" type="checkbox"/> (coverage applies if box checked)	RIVER VISTA 1663 WEBSTER RD Grants Pass OR 97526	
Event Location 2: Hosting Facility Insured Extension: <input type="checkbox"/> (coverage applies if box checked)		
Event Location 3: Hosting Facility Insured Extension: <input type="checkbox"/> (coverage applies if box checked)		
Policy Coverage	Limit:	Deductible:
General Aggregate	\$1,000,000	\$0
Each Occurrence	\$1,000,000	\$0
Property Damage	Included	\$1,000
Administered by: Agency 10371 - 000002 800-388-0169	USAA EVENT PROGRAM 9800 FREDRICKSBURG RD SAN ANTONIO, TX 78288	
For Policy Questions Call Toll Free: For Claims Call Toll Free:	800-388-0169 800-236-3113	
Policy Form(s):	EVL100-0708, EVL118-0708,,	
Countersignature (if required):		

Forms and endorsements made a part of this policy at inception are those which numbers are entered above.
EVL102-0708

RESOLUTION NO.

**A RESOLUTION OF THE COUNCIL OF THE CITY OF GRANTS PASS
APPROVING ALCOHOL USE IN REINHART VOLUNTEER PARK.**

WHEREAS:

1. The Council has adopted a policy to allow alcohol in Reinhart Volunteer Park under specific use conditions; and
2. The applicant, Suzy Rose, has met the requirements and agreed to the conditions of use for an alcohol permit in Reinhart Volunteer Park at the River Vista Grounds and River House.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Grants Pass that an alcohol use permit is approved for a July 25, 2015 wedding at the River Vista Grounds and River House in Reinhart Volunteer Park.

EFFECTIVE DATE of this Resolution shall be immediate upon its passage by the City Council and approval by the Mayor.

ADOPTED by the Council of the City of Grants Pass, Oregon, in regular session this 20th day of July 2015.

SUBMITTED to and _____ by the Mayor of the City of Grants Pass, Oregon, this ____ day of July 2015 to be effective on the date indicated as adopted by the City Council.

Darin Fowler, Mayor

ATTEST:

Karen Frerk, City Recorder

Date submitted to Mayor: _____

Approved as to Form, Mark Bartholomew, City Attorney



Item: Motion allowing construction at night on
Redwood Avenue.

Date: July 20, 2015

SUBJECT AND SUMMARY:

This motion would allow Copland Paving to perform night on Redwood Avenue.

RELATIONSHIP TO COUNCIL GOALS:

This supports Council's goal of **KEEP CITIZENS SAFE** by allowing construction during the night to reduce the confusion and traffic disruption during the duration of the project.

CALL TO ACTION SCHEDULE:

Call to action schedule: July 20, 2015.

BACKGROUND:

Copland Paving has requested approval for night work on Redwood Avenue. The work in question will be for final street striping. The noise level will be minimal. It is anticipated the work will be completed in one night but 2 nights are being requested in the event of scheduling conflicts, breakdowns, etc. Due to the fluid nature of the construction work involved, it is anticipated the night work to happen around the end of July or into August.

The public will be notified of the night work via reader boards that are currently on site and have been utilized throughout the project. The City will also issue a press release prior to the work. This press release will notify the media, public safety, utilities and the general public of the upcoming work.

COST IMPLICATION:

None.

ALTERNATIVES:

Council can allow the night works to be performed; or Council can choose to not to allow the night work .

RECOMMENDED ACTION:

It is recommended Council approval for night work based on the following:

- Less impact to daytime travelers, local and commuters.
- Less traffic means less instances of wet thermoplastic coatings being driven over when still wet.

POTENTIAL MOTION:

I move to allow Copland Paving to perform night work on Redwood Avenue as requested.

ITEM: 2.b. MOTION ALLOWING CONSTRUCTION AT NIGHT ON REDWOOD
AVENUE.